

EMERGENCY PROCEDURES

The Australian Butterfly Sanctuary is committed to ensuring the safety of staff and patrons. All staff undergo training in emergency procedures as a part of their induction. Procedures are reviewed annually to take into consideration workplace changes / hazards.

Michael Woodward, Director of Operations and Projects, is a fully qualified Workplace Health and Safety officer. Regular risk assessments of the business are undertaken by senior staff and Directors.

The Australian Butterfly Sanctuary conducts regular maintenance checks of equipment and infrastructure.

- Evaluate the situation immediately.
- Notify emergency services 000 fire, police, ambulance depending on the nature of the emergency.
- Ascertain if an evacuation is needed and advise all patrons.
- If no evacuation is needed advise cliental immediately of the situation and what rectification/actions will be taken.

If an evacuation is required Staff will:

- Assist with evacuation of patrons via one of our emergency exits.
- Marshall all persons at the assembly area outside front main gate.
- Complete a head count to ensure all patrons and staff.
- Staff will wait further direction from emergency personnel.

Key staff members of Australian Butterfly Sanctuary are qualified First Aid Officers in the workplace.

A regular risk assessment is done by a Qualified Workplace Health and safety Officer and regular training on how to deal with an emergency situation is held for all staff.



