

## RISK ASSESSMENT

### Information of Activity

Site: Australian Butterfly Sanctuary Location: Aviary and Lab

Identified by: School Excursions Program Development Date: 1<sup>st</sup> May 2024

Identified Hazard / Task: Aviary and Lab Tours

### Risk Analysis – level of risk

Identified Hazards	Risk Assessment			Risk Score E x L x C	Risk Level
	Exposure (E)	Likelihood (L)	Consequence (C)		
Physical Strains & Sprains	1	0.3	2	.06	L
Tip/Fall Hazard – Aviary and Lab	2	0.3	2	1.2	L

### Definitions

Exposure	E	Likelihood	L	Consequence	C	Risk Score	Hierarchy of Risk Controls
Continuously	10	Almost Certain	1.0	Catastrophic	20	<b>E</b> >20 <b>H</b> >10 <b>M</b> 3 – 10	<b>Elimination</b> is a permanent solution and should be attempted in the first instance. <b>Substitution</b> involves replacing the hazard or environmental aspect by one of the lower risk. <b>Engineering</b> controls involve physical barriers or structural changes to the environment or process. <b>Administration</b> controls reduce hazard by altering procedures and providing instructions <b>Personal protective equipment</b> last resort or temporary control.
Frequently	6	Likely	0.6	Major	10		
Occasionally	3	Possible	0.3	Moderate	5		
Infrequently	2	Unlikely	0.1	Minor	2	<b>L</b> <3	
Rarely	1	Rare	0.05	Insignificant	1		

### LEGEND

E: extreme/significant risk; immediate action required; must be managed by senior management with a detailed plan, notify RMO immediately.

H: high risk; senior management attention needed; detailed research and management planning at senior levels.

M: moderate risk; management responsibility must be specified; manage by specific monitoring or response procedures.

L: low risk; manage by routine procedures; unlikely to need specific allocation of resources

### Details of Action to be Taken

Actions: (When determining action, refer to Hierarchy of Risk Control.)

**Physical Strains & Sprains** – Perceived risks minimised by participants given clear instruction and direction prior to entering the enclosure and participants to be under constant supervision.

**Trip/Fall Hazard – Aviary** – Perceived risks minimised by induction into areas, clear instructions, and constant supervision.

Person assessing the risk: Suzy Buttar, Manager

Date: 1<sup>st</sup> May 2024

Authorised by: Cristy Pointing (People and development manager) Planned Completion Date: N/A – On-Going

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