

At Cairns Koalas and Creatures, staff are trained in emergency procedures ensuring a safe and educational environment for all visitors. Our commitment to safety includes regular maintenance checks and annual reviews of our procedures to address any new workplace hazards.

Group School Visit - RISK ASSESSMENT

Information of Activity

Site: Cairns Koalas and Creatures_____

Identified by: Andrew Hearn Group General Manager

Date: 20/05/2024_____

Identified Hazard / Task: Group School Visit

Risk Analysis – level of risk

Identified Hazards	Risk Assessment			Risk Score	Risk Level
	Exposure (E)	Likelihood (L)	Consequence (C)	E x L x C	
Trip/Fall Hazard	6	.1	2	1.2	L
Animal Interactions	3	.1	2	0.6	L

Definitions					
Exposure E	Likelihood L	Consequence C	Risk Score	Hierarchy of Risk Controls	
Continuously 10	Almost Certain 1.0	Catastrophic 20	E >20 H >10 M 3 – 10	Elimination is a permanent solution and should be attempted in the first instance. Substitution involves replacing the hazard or environmental aspect by one of the lower risk. Engineering controls involve physical barriers or structural changes to the environment or process. Administration controls reduce hazard by altering procedures and providing instructions Personal protective equipment last resort or temporary control.	
Frequently 6	Likely 0.6	Major 10			
Occasionally 3	Possible 0.3	Moderate 5	L <3		
Infrequently 2	Unlikely 0.1	Minor 2			
Rarely 1	Rare 0.05	Insignificant 1			

LEGEND

E: extreme/significant risk; immediate action required; must be managed by senior management with a detailed plan, notify RMO immediately.

H: high risk; senior management attention needed; detailed research and management planning at senior levels.

M: moderate risk; management responsibility must be specified; manage by specific monitoring or response procedures.

L: low risk; manage by routine procedures; unlikely to need specific allocation of resources

Details of Action to be Taken

Actions: (When determining action, refer to Hierarchy of Risk Control.)

Trip/Fall Hazard – Potential trip hazard with the entry door tracks, wet flooring, carpet tiles and the theatre seating. Guests need to walk up seats to reach the upper rows of the theatre which should be done when lighting is at an appropriate level, and at a careful pace by those that are physically able.

Animal Handling – To be done under constant supervision of trained animal handler. Perceived risk minimised by participants being given clear directions on the correct way to handle animals and given demonstrations by a trained animal handler prior to handling any animals. Scratches from animals is always a possibility.

Person assessing the risk: Andrew Hearn – Group General Manager Date: 20 May 2024

Authorised by: Michael Woodward WH&S Representative

Date: 23 May 2024